



# Playground registration fees 2014-15

## When to pay

On the first few days of the holidays/terms there is usually a lengthy queue of parents wanting to pay – to avoid this please pay your registration before the following dates.

- Holiday registration fees pay by **Friday 18 July 2014**
- Afterschool autumn term registration fees pay by **Friday 29 August 2014**
- Afterschool spring term registration fees pay by **Monday 5 January 2015**
- Afterschool summer term registration fees pay by **Friday 10 April 2015**

## What to pay

There are 4 separate registration charges...

- **Holiday registration** covers most school holidays between July 2014 - June 2015  
1 child is £45 / 2 children is £65 / 3+ children is £95
- **Afterschool registration** covers a single term and is paid 3 times a year.  
1 child is £25 per term / 2 children is £35 per term / 3+ children is £50 per term

*Illustration for families who wish to attend all year i.e. holidays plus 3 terms of afterschool*

- For 1 child you pay £45 and 3 lots of £25. This totals £120 (average of £2.40 per week).
- For 2 children you pay £65 and 3 lots of £35. This totals £170 (average of £3.40 per week).
- For 3+ children you pay £95 and 3 lots of £50. This totals £245 (average of £4.90 per week).

## Other charges

- **Holiday childcare** outside of the 10am-12 noon and 2-5pm session times is charged at £4 per hour. Space is very limited and your child may be turned away if they have not been booked in and paid for in advance. Childcare is only available for those who have registered and paid for holiday sessions.
- **Walkover** from Newark Hill school is £2.50 per day for registered children and includes a light tea of toast and a drink. Walkover must be booked and paid at least 24 hours in advance. In an emergency we may be able to accept walkover bookings on the day (an additional £1 is charged). Due to staffing ratios we cannot usually accept unbooked children onto walkover - we will take them to Newark Hill school office.
- **Late charge** is £10 per 15 minutes or part thereof. If you collect your children from the playground please arrive 15 minutes before we are due to close, especially if you need to pay, speak to a manager, etc.
- **Visitor's fee** – unregistered children may visit during school holiday sessions ie 10am-12pm and 2-5pm. We ask parents to complete a simple form giving contact details etc and pay a small fee. If the parent stays then we suggest making a donation - visitor numbers are strictly limited

## How to pay

1. Place your registration form and payment in an unsealed envelope on which you have written your name, child's name, amount enclosed, what it is for. Please make cheques payable to Newark Play Association.
2. Hand the unsealed envelope to a staff member who will confirm the amount enclosed and seal the envelope. It will be placed in a safe until processed by our playground manager. **We cannot accept money or cheques not in an envelope.**
3. We politely request that all other payments i.e. for holiday childcare and walkover fees are also handed to us in the same manner i.e. unsealed envelope with full details written on it.
4. Please note that we cannot accept any payments during our twice yearly repairs and maintenance weeks.

## Other important points...

- Children aged under 8 must either be booked onto the walkover or signed into New Ark by an appropriate adult or sibling aged 14+. We will review the registration of anyone who allows their young child to walk over unsupervised. Please come to the door to collect your child aged 8 and under.
- If your child's registration is not up to date we will telephone you and ask you to come and collect them. Speak with a manager in confidence if financial issues are preventing you from accessing New Ark.