



New Ark Summer Festival Booking Form to be held in the grounds of New Ark on Saturday 25th June 11-2pm

Please read the Advisory Notes to Stall Holders below before completing this form

Contact Name:		
Business Name:		
Address:		
Postcode:		
Contact Details:	Land line:	
	Mobile:	
	Email:	
	Website:	
Please explain what products and services will be provided on your stall:	<i>Insert details here:</i>	
Advisory Notes to Stall Holders:		
<ul style="list-style-type: none"> The venue for the event will be outside in the grounds of New Ark at;- Hill Close, Reeves Way, Peterborough, PE1 5LZ. Please feel free to bring a table and gazebo, although a small table and small chair will be available on the day In event of bad weather limited space will be made available in the Support Service building, no refunds will be given Parking is on the grounds in front of the main building Stall holders may arrive for setting up from 10am onwards to set up in readiness for 11am opening Stall holders are advised to offer a range of reasonably priced products Please ensure your stall is manned throughout the planned Event opening times from 11am-2pm Packing away and closing will begin from 2pm for completion by 3pm The charge for booking a stall for this event is an "up front" payment of £10 and donation of a raffle prize to be used on the day at the event The audience anticipated at this event is 500+ people 		
<i>Please note any "up front" payments must be made at the time of submitting this form, if not your stall is not confirmed as booked</i>		
<ul style="list-style-type: none"> Payment can be made by cash or cheque Please make cheques payable to: New Ark Play Association Ltd Please complete and submit this form (along with any payment) to: Charlotte Griggs at New Ark Play Association, Hill Close, Reeves Way, Peterborough PE1 5LZ. 		
*Please indicate which method of payment you wish to use: CASH/CHEQUE		
	I wish to book a stall for the Summer Festival and include payment of £10 with this form. My donation for raffle prize will be:	

Agreement

I have read and understand the New Ark "Summer Festival" Advisory Notes for Stallholders.

Signature: _____

Name: _____